



**REQUEST FOR PROPOSAL
FOR
EMPANELMENT OF TRAINING PROVIDER UNDER
PRADHAN MANTRI KAUSHAL VIKAS YOJNA (PMKVY 2.0)**

Last date for submission of proposal: 12th November, 2018

Time: 16:00 hrs.

Issued by:

Gujarat Skill Development Mission

Block No. 1st & 2nd, Third Floor,

Dr. Jivraj Mehta Bhavan,

Gandhinagar- 382010

Disclaimer

All information contained in this document, subsequently provided/ clarified are in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. GSDM reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. GSDM reserves the right to take final decision regarding award of contract.

Submission of proposal under RFP mode doesn't guarantee allocation of target under PMKVY (2016-20). This RFP doesn't encourage creation of any new training infrastructure specifically for imparting training under PMKVY.

Under no circumstances will the GSDM be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to this RFP.

GSDM reserves the right not to proceed with the RFP or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timeline reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this RFP. Information provided at this stage is merely indicative.

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1. Background:

I. Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0)

Pradhan Mantri Kaushal Vikas Yojana (hereafter referred as PMKVY) 2016-2020 is a flagship scheme of Ministry of Skill Development and Entrepreneurships (hereafter referred as MSDE) was launched on 15 July, 2015, on the occasion of World Youth Skills Day by Honorable Prime Minister, Shri Narendra Modi. PMKVY is implemented by National Skills Development Corporation (NSDC) under the guidance of the Ministry of Skill Development and Entrepreneurship (MSDE) with an outlay of Rs 12000 crore to train 1 crore youth of the country with an objective to enable and mobilize a large number of youth (unemployed youth or, school/ college dropouts) to take up industry designed quality skill training, become employable and earns their livelihood from increased productivity with existing workforce. PMKVY scheme is being implemented by the state governments along with central government through two components – CSSM and CSCM.

The PMKVY 2.0 scheme is being implemented under two components:

- I. **Centrally Sponsored State Managed (CSSM):** 25% of the funds of PMKVY 2.0 shall be allocated to the States and total physical target allocated to Gujarat for skilling is 77, 825 youth from 2016-2020.
- II. **Centrally Sponsored Centrally Managed (CSCM):** 75% of the PMKVY 2.0 funds shall be available to MSDE for skilling through National Skill Development Corporation (NSDC).

Being a **Project Implementation Agency** for promotion of skill development, entrepreneurship & innovation in the state, GSDM has been entrusted to execute this scheme in Gujarat. In this reference, GSDM invites the RFP from interested and eligible training providers for submission of proposal for empanelment to undertake project under **CSSM component of PMKVY 2.0**. The eligible empaneled training provider shall implement PMKVY 2.0 training in identified/proposed sector and job roles across Gujarat.

II. Objective:

GSDM has the mandate to implement the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) scheme's state managed component by empaneling the training partners.

GSDM being a state level nodal agency for implementing state level component of PMKVY 2.0, and is expected that with respect to the key indicators and processes, to ensure achievement of overall PMKVY 2.0 goals and objectives. Empanelment of Training Partners is one of the significant aspects for the smooth and seamless implementation of the Scheme.

In view of the above, GSDM by way of this RFP, invites proposal from interested training providers for engaging an independent TP herein referred to as 'Applicant' for implementation of PMKVY 2.0 in the State.

2. Key features

The vision of the RFP implementation approach is to increase the capacity and capability of the scheme as a whole to deliver quality skill training and placement to the youth of the country and thus meet the growing demand for skilled human capital in various economic sectors.

The major steps involved in the selection of training providers in the project mode as per this RFP are summarized below:

1. PMKVY RFP mode focuses on the inclusiveness of Training Providers who are
 - a. Training Providers shall be empaneled with State Government organization and executing State skilling department Scheme.
 - b. Training Providers shall be empaneled with Central Government organization and executing skill development programmes promoted by Central Ministries.
 - c. Affiliated TPs of National Skill Development Corporation.
2. Along with this, emphasis will be on quality of training and placement. Training organizations that wish to train candidates in aspirational districts as identified by NITI Aayog will be encouraged to apply.
3. Eligible Institutions and organizations are invited to submit proposals for allocation of targets through this RFP. The applications will be accepted only during the schedule give in this RFP.
4. Each applicant organization shall have to register on all online portals as per the PMKVY 2.0 guidelines.
5. Each applicant organization can submit proposal for multiple proposed centres. Each training centre proposed by an applicant should contain the details of the sector for training along with job roles (whose curriculum and content are available) in which the applicant organization wishes to conduct trainings.
6. After the date of receiving applications is over, all applications will be evaluated as per the evaluation criteria.
7. After the evaluation, targets will be allocated to the applicant (TP) for each proposed centre as decided by GSDM.
8. Due diligence will be taken up for the shortlisted/eligible applicant organizations for the target allocation.
9. Post allocation of the targets, the applicant organizations can start training in proposed centres only after successful accreditation and affiliation of each training centre. For centre accreditation and affiliation applicant shall have to apply on Skill Management Accreditation of Training Centres (SMART) and shall have to obtain 4 or above star rating in accordance with the centre accreditation or affiliation guidelines.
10. Preference will be given to such applicants those who have already under gone Centre Accreditation Application Form (CAAF) on SMART and shall have to obtain 4 or above star rating.
11. The performance of the Training Providers allocated with targets would be monitored for quality aspect of Training, placement and other factors.
12. The PMKVY scheme does not allow franchising/consortium/Sub contracting.
13. PMKVY guidelines to be referred for more clarification in case of any ambiguity.
14. Training Provider shall have to provide undertaking–cum indemnity bond available on PMKVY 2.0 website.

15. Empanelment of training provider will be valid till March 2020 and targets will be allotted accordingly.
16. Training provider, if already empaneled with CSSM-
 - a. Shall not have to furnish Performance Security Deposit (PSD)
 - b. No need to apply through this RFP as technical criteria have already been met. However, request for additional centres/ targets should be received before last date of this RFP.

3. Eligibility Criteria

The Applicants shall submit the proposal as per the attached annexures.

1. Training Providers shall be empaneled with State Government organization and executing State skilling department Scheme.
2. Training Providers shall be empaneled with Central Government organization and executing skill development programmes promoted by Central Ministries.
3. Affiliated TPs of National Skill Development Corporation.
4. An applicant organization should be eligible to work in a region and not be blacklisted by any donor agency/ State Government/ Central Government/competent authority
5. An entity or any TC of the Entity should not be blacklisted for any project implemented by NSDC/MSDE/ any central/ State skilling Department.
6. An applicant organization should not be included in the Threshold of the PMKVY monitoring Penalty Grid
7. Sub-contracting, sub-letting, franchisee arrangement or consortium of any kind is NOT allowed for any Organization.

4. Other Instruction to Applicants

- a. All documents to be submitted duly signed and sealed (with official seal) in two separate cloth bound covers one original and one duplicate with duly numbered pages. Both covers to be written on top ORIGINAL and DUPLICATE respectively. Original documents to be kept in ORIGINAL marked cover and photocopied documents to be kept in DUPLICATE marked cover.
- b. Applicant is expected to examine all instructions, forms, terms and specifications in the RFP documents. Failure to furnish all information required by the documents or submits a RFP not substantially responsive to the bidding documents in every respect may result in the rejection of the application.
- c. The shortlisted agency should furnish a **Performance Security Deposit (PSD) of Rs. 5 lakhs**, in the form of a Bank Guarantee (BG).
- d. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at Annexure-2
- e. Duration of the project will be till March 2020, which can be further extended if needed.
- f. Funding pattern will be as per PMKVY 2.0 guidelines (as amended from time to time).
- g. The applicant shall have to pay nonrefundable processing fees Rs. 10,000/- (Ten Thousand Rupees only) in form of Demand Draft in separate envelop along with RFP document. The DD shall be in favor of **“Gujarat Skill Development Society”** (GSDS) payable at Gandhinagar. Application without submission of proposal processing fees Rs. 10,000/- in the form of demand draft shall be liable to reject.

- h. The Applicant shall have to follow PMKVY 2.0 guidelines/any circular issued by GSDM pertaining to CSSM component (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payouts etc.

5. Submission of proposals

- I. The tentative schedule for the process is highlighted in the table below:

Sr. No.	Key Activities	Dates
1	Release of notification for request of proposals	24-10-2018
2	Last date for submission of queries	01-11-2018 upto 4:00 PM
3	All queries related to RFP to be sent at	gsdm.pmkvy@gmail.com
4	Last date for submission of proposals by prospective TPs	12-11-2018 upto 4:00 PM

*Interested training provider can download RFP document from www.employment.gujarat.gov.in

II. Contact Details of Gujarat Skill Development Mission-

Sr. No	Items	Details
1.	Name of the Organization	Gujarat Skill Development Mission Address: Block No. 1 st & 2 nd , Third Floor, Dr. Jivraj Mehta Bhavan, Old Sachivalaya, Gandhinagar - 382010.
2.	Contact Person	1. Name: Shri Supreet Singh Gulati IAS, Director of Employment & Training (DET) & MD, GSDM E-mail: md-gsdm@gujarat.gov.in Tel: 079-23253805/802 2. Name: Shri M.M. Dave E-mail: gsdm.pmkvy@gmail.com Tel: 079-23253834

III. Instructions:

- The envelope containing the proposal shall be clearly titled as **“Proposal for the empanelment of Training Partners under Pradhan Mantri Kaushal Vikas Yojna (PMKVY 2.0)”**
- Proposal shall be submitted in Hard copy of document, duly signed and serial numbered
- Annex index of files along with the covering letter for easy reference
- Application acceptance will be closed 16:00 hrs. on 12th November, 2018. No proposal will be received or considered by GSDM after the deadline.

6. Proposal Processing Fee

- The applicant shall have to pay nonrefundable processing fees Rs. 10,000/- (Ten Thousand Rupees only) in form of Demand Draft in separate envelop along with RFP document. The DD shall be in favor of **“Gujarat Skill Development Society”** (GSDS) payable at Gandhinagar.
- The shortlisted agency should furnish a **Performance Security Deposit (PSD) of Rs. 5 lakhs**, in the form of a Bank Guarantee (BG) for Empanelment

Note: Submission of proposal and paying of proposal processing fees under RFP mode doesn't guarantee allocation of target under PMKVY (2016-20). GSDM shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

7. Right to Termination/Cancellation/Revision/Amendment

- Notwithstanding anything contained in this document, GSDM, reserves the right to cancel/terminate the process without assigning any reason thereof at any time prior to signing of the agreement and GSDM shall have no liability for above-mentioned actions. Further, GSDM reserves its right to revise or amend this document any time for any reason by issuance of addendum.
- GSDM may at its sole discretion and at any time during the evaluation of RFP, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- GSDM shall have all the rights to disqualify the application during the evaluation of RFP if:
 - a) RFP without processing fee
 - b) RFP without required documents
 - c) Use of modified formats for submission
 - d) Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them
 - e) Been in litigation with any Government agencies/institutions in India

8. Corrupt or Fraudulent Practice

In the event of applicant engaging in any corrupt or fraudulent practices during the proposal process, as per the judgment of GSDM, the proposal shall be rejected. Any decision of GSDM in this regard shall be final and binding on the Applicant.

For the purpose of this clause:

“Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of GSDM in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome.

“Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of GSDM.

9. Terms of Reference

All Organizations allocated targets shall be required to comply with the PMKVY/ revised guidelines as amended from time to time, for implementing the projects allocated to them. In addition, eligibility conditions mentioned in this document shall be binding on all applicants.

In case of any inconsistency, the interpretation taken by GSDM shall be final.

Applicant is advised to refer to the PMKVY guidelines available on PMKVY website: www.pmkvyofficial.org List of Documents to be submitted.

10. List of Documents to be submitted

SN.	Description	Supporting Document/s
1.	Organization name	<ul style="list-style-type: none"> • If Proprietorship Firm <ul style="list-style-type: none"> ✓ Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant. ✓ Copy of trade license/sales tax registration/IT registration • If Partnership Firm <ul style="list-style-type: none"> ✓ Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant. • If Public/ Private Limited Company <ul style="list-style-type: none"> ✓ Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association. • If Society / Trust / Association <ul style="list-style-type: none"> ✓ Copy of Registration Certificate and Bylaws of Society / Trust / Association.
2.	Type of organization	
3.	Registration number	
4.	Date of registration	
5.	Place of registration	
6.	PAN CARD	Copy of the PAN Card
7.	Registered address	Copy of Light Bill
8.	Corporate head-office address	Proof of address
9.	Website	Name of URL
10.	Name & contact details of the authorized signatory	Power of Attorney Name: Designation: Mobile No.: Email ID:
11.	Name & contact details of primary point of contact:	Name: Designation: Mobile No.: Email ID:
12.	National Skill Development Corporation (NSDC) Partner (where NSDC has a stake, either through equity or loan)	Relevant supporting document
13.	Certificate(s) from respective Schemes Govt. Authorities/ Bodies	
14.	MoUs/LOI/ Work order/ Target Allocation letter/ Empanelment Letter	
15.	Placement Details along with Employer's Name	

16.	Only in Case of academic institution, the certification of Affiliation with the university Or Certificate of registration/affiliation with DGET/NCVT (Maximum 1 year old)	
17.	SDMS and SMART data, if any available (TP/TC I'd Details, Job Role details)	

Annexure 1: Forwarding Letter

{Strictly on applicant's letterhead}

Date:

To,
The Managing Director,
Gujarat Skill Development Mission
Block no. 1st & 2nd, Third Floor,
Dr. Jivraj Mehta Bhavan,
Gandhinagar - 382010

Dear Sir,

Sub: RFP published by GSDM for empanelment of Training Provider under Centrally Sponsored and State Managed Component of Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Gujarat

Please find enclosed Proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Gujarat, in response to the Request for Proposal (RFP) Document issued by **Gujarat Skill Development Society (GSDS)**.

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the RFP).
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by GSDM and in any subsequent communication sent by GSDM. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from GSDM.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that GSDM will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of GSDM to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the RFP.
7. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the RFP.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee in the form of demand draft as stipulated in RFP in separate cover. The details are as under.

Item	Amount in INR	Demand Draft No.	Date	Drawee Bank
Processing Charges	Rs. 10000/-			

In witness thereof, we submit our proposal for the RFP published by GSDM

For and on behalf of:

Signature:

Name:

Designation

(Company seal)

(Authorized signatory)

Annexure 2: Experience

1. Training & Placement Performance

- a. Provide details of past experience of conducting similar skill development training in State/ Central Govt. Scheme/ as NSDC Partner for last 3 consecutive years in below table-

Table 1:- State/ Central Govt. Scheme / NSDC Partner Funded Training Programs (excluding PMKVY)

Sr. No	State/ Central Govt. Scheme /NSDC Partner Scheme	Funding Ministry / Dept.	Name of Scheme	Work Order Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Remarks

Table-2: PMKVY Scheme under CSCM component

Sr. No	Name of Training Centre	Training Centre Address	TP ID	TC ID	Star Rating	Job Role	Sector	Total Capacity of the centre for the particular Job Role approved under CAAF/ Final Inspection Report	Job Role wise No of ToT certified Trainers by SSC and NIESBUD (Name of Job Role - No of Trainer)

Annexure 3: Format for Bank Guarantee for Performance Security

(on the Stamp Paper of Rs. 100/-)

Date:

To,
The Managing Director,
Gujarat Skill Development Mission
Block no. 1, Third Floor, Dr. Jivraj Mehta Bhavan,
Gandhinagar- 382010

Sub: Submission of Bank guarantee

- I. This Deed of Guarantee made this day of _____ month ____ year ____ between Bank of (hereinafter called the "Bank") on the one part, and (hereinafter called "the Authority") of the other part.
- II. Whereas authority has awarded the Contract for (Providing Training). (hereinafter called the contract) to: called the Service Provider). (Name of Service Provider) (hereinafter called the service provider).
- III. AND WHEREAS the Service Provider is bound by the said Contract to submit to the Authority a Performance Security for a total amount of Rs. 5 Lakh (in word: Five Lakh).
- IV. NOW, WE THE UNDERSIGNED _____ (Name of Bank) do hereby unconditionally and irrevocably undertake to pay to the Authority an amount not exceeding Rs.5 lakh (Rupees Five lakh only) without any demur, merely on a demand in writing from the Authority stating that the amount claimed is due and payable by the Service Provider. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority any money so demanded notwithstanding any dispute raised by the Service Provider in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- V. We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement.
- VI. At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Service Provider or if the Service Provider fails to complete the works within the time of completion as per contract, or fails to discharge itself of the liability or damages or debts, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Authority and at the cost of the Service Provider.
- VII. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Service Provider.
- VIII. The neglect or forbearance of the Authority in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed.
- IX. We, the Bank, undertake not to revoke this Guarantee except with the previous consent of the Authority in writing. This Guarantee shall be valid up to **31st March 2020** and we undertake to renew/extend this Guarantee from time to time till the completion of performance by the Service Provider of its obligations under the Contract and/or as demanded without the written consent of the Authority.

X. The expressions “the Authority”, “the Bank” and “the Service Provider” hereinbefore used shall include their respective successors and assignees.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the ____ day of month _____ year _____ being herewith duly authorized.

For and on behalf of the _____ Bank

Signature of authorized Bank official

Name:

Designation:

Stamp/Seal of the Bank:

Signed, sealed and delivered

For and on behalf of the Bank

By the above named _____

In the presence of:

Witness 1.

Signature:

Name:

Address:

Witness 2.

Signature:

Name:

Address:

Annexure 4: Format for Self – Declaration

(on the Stamp Paper of Rs. 100/-)

Format for Self - Declaration certifying that the Entity/Promoter/s / Director/s of Entity are not blacklisted (On a Stamp Paper of relevant value- To be notarized)

Anti-Blacklisting Declaration

I M/s. (Name of the Proposer), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Gujarat (GoG) / any other entity of GoG or blacklisted by any state government or central government / department / Local Government / Municipal Body/ Public Agency in India or from abroad from participating in providing Consulting / Advisory Services of any kind, either individually or as member of a Consortium as on the _____ - (Proposal submission Date).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this RFP at any stage of the Bidding Process or thereafter during the agreement period. Dated this Day of, Year

Name of the Proposer

Signature of the Authorized person

Name of the Authorized Person