



**REQUEST FOR PROPOSAL
FOR
EMPANELMENT OF INDUSTRIES (Manufacturing or Service industry)
OPERATING IN GUJARAT
AS TRAINING PROVIDER UNDER STATE COMPONENT OF
PRADHAN MANTRI KAUSHAL VIKAS YOJNA (PMKVY 2.0)**

**Issued by:
Gujarat Skill Development Mission
Block No. 1st& 2nd, Third Floor,
Dr. Jivraj Mehta Bhavan,
Gandhinagar- 382010**

Disclaimer

All information contained in this document, subsequently provided/ clarified are in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. GSDM reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. GSDM reserves the right to take final decision regarding award of contract.

Submission of proposal under RFP mode doesn't guarantee allocation of target under PMKVY (2016-20). This RFP doesn't encourage creation of any new training infrastructure specifically for imparting training under PMKVY.

Under no circumstances will the GSDM be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to this RFP.

GSDM reserves the right not to proceed with the RFP or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timeline reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this RFP. Information provided at this stage is merely indicative.

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1. Background:

I. Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0)

Pradhan Mantri Kaushal Vikas Yojana (hereafter referred as PMKVY) 2016-2020 is a flagship scheme of Ministry of Skill Development and Entrepreneurships (hereafter referred as MSDE) was launched on 15 July, 2015, on the occasion of World Youth Skills Day by Honorable Prime Minister, Shri Narendra Modi. PMKVY is implemented by National Skills Development Corporation (NSDC) under the guidance of the Ministry of Skill Development and Entrepreneurship (MSDE) with an outlay of Rs 12000 crore to train 1 crore youth of the country with an objective to enable and mobilize a large number of youth (unemployed youth or, school/ college dropouts) to take up industry designed quality skill training, become employable and earns their livelihood from increased productivity with existing workforce. PMKVY scheme is being implemented by the state governments along with central government through two components – CSSM and CSCM in **National Skills Qualifications Framework (NSQF)** aligned Job Roles.

The PMKVY 2.0 scheme is being implemented under two components:

- I. **Centrally Sponsored State Managed (CSSM):** 25% of the funds of PMKVY 2.0 shall be allocated to the States and total physical target allocated to Gujarat for skilling is 77, 825 youth from 2016-2020.
- II. **Centrally Sponsored Centrally Managed (CSCM):** 75% of the PMKVY 2.0 funds shall be available to MSDE for skilling through National Skill Development Corporation (NSDC).

Being a **Project Implementation Agency** for promotion of skill development, entrepreneurship & innovation in the state, GSDM has been entrusted to execute this scheme in Gujarat. In this reference, GSDM invites the RFP from interested and eligible training providers for submission of proposal for empanelment to undertake project under **CSSM component of PMKVY 2.0**. The eligible empaneled training provider shall implement PMKVY 2.0 training in identified/proposed sector and job roles across Gujarat.

II. Objective

GSDM has the mandate to implement the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) scheme's state managed component by empaneling training providers.

GSDM being a state level nodal agency for implementing state component of PMKVY 2.0, and is expected that with respect to the key indicators and processes, to ensure achievement of overall PMKVY 2.0 goals and objectives. Empanelment of Training Provider is one of the significant aspects for the smooth and seamless implementation of the Scheme.

In view of the above, GSDM by way of this RFP, invites proposal from interested training providers for engaging an independent TP herein referred to as 'Applicant' for implementation of PMKVY 2.0 in the State.

2. Eligibility Criteria

- a) Industry should have operating unit in Gujarat.
- b) Industries (either in manufacturing or service sector) having average annual turnover of Rs. 20 crore or more in last three completed financial years for job roles related to their concerned sector. *(Applicants having average annual turnover of Rs. 20 crore or more in last three completed financial years but less than Rs. 50 crore who have applied in RFP published on 8th January, 2019 by GSDM will be automatically considered for this RFP)*
- c) Preference will be given to industries having existing training centres (in Gujarat) duly recommended by respective Sector Skill Councils.
- d) The existing and proposed training centre/s shall be within industry premises or industrial area.
- e) Sub-contracting, sub-letting, franchisee arrangement or consortium of any kind is NOT allowed for any Organization.

3. Key Instruction to Applicants

- a. All documents to be submitted duly signed and sealed authority signatory of industry.
- b. The applicant shall have to pay nonrefundable processing fees Rs. 10,000/- (Ten Thousand Rupees only) in form of Demand Draft in separate envelop along with RFP document. The DD shall be in favor of **“Gujarat Skill Development Society”** (GSDS) payable at Gandhinagar. Application without submission of proposal processing fees Rs. 10,000/- in the form of demand draft shall be liable to reject.
- c. Applicant can submit their applications to GSDM during office hours till the target is available with the State.
- d. Target allocation will be done on a weekly basis till it's available with the State. while allotting targets due weightage will be given to the target already allotted for sector/ job role to already empaneled training provider.
- e. Preference will be given to applicant having four or above star rating centers, as per Center Accreditation and Affiliation Process of National Skill Development Corporation's (NSDC) portal.
- f. Preference will be given to centres located at aspirational districts of Gujarat and districts where PMKVY 2.0 scheme is not implemented yet under State Component.
- g. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney as per Annexure C
- h. Applicant is expected to examine all instructions, forms, terms and specifications in the RFP documents. Failure to furnish all information required by the documents or submits a RFP not substantially responsive to the bidding documents in every respect may result in the rejection of the application.
- i. The training centre set up shall be in accordance with PMKVY 2.0 guidelines (as amended from time to time)
- j. Funding pattern will be as per PMKVY 2.0 guidelines (as amended from time to time).
- k. The Applicant shall have to follow PMKVY 2.0 guidelines/any circular issued by GSDM pertaining to CSSM component (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payouts etc.

- l. Applicant is advised to refer to the PMKVY guidelines available on PMKVY website: <http://pmkvyofficial.org/>.
- m. The shortlisted agency shall furnish a Performance Security Deposit (PSD) which will be in accordance with target allocation.

Note: Submission of proposal and paying of proposal processing fees under RFP mode doesn't guarantee allocation of target under PMKVY (2016-20). GSDM shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

4. Submission of proposals

- I. The tentative schedule for the process is highlighted in the table below:

Sr. No.	Key Activities	Dates
1	Release of notification for Request of Proposal	31-01-2019
2	Queries related to RFP to be sent at	gsdm.pmkvy@gmail.com
3	Last date of application submission	Till target available with the State

- II. Contact Details of Gujarat Skill Development Mission-

Details
<p>Gujarat Skill Development Mission</p> <p>Address: Block No. 2, Third Floor, Dr. Jivraj Mehta Bhavan, Old Sachivalaya, Gandhinagar – 382010</p> <p>E-mail: gsdm.pmkvy@gmail.com</p> <p>Phone: 079- 23224469</p>

5. Right to Termination/Cancellation/Revision/Amendment

- Notwithstanding anything contained in this document, GSDM, reserves the right to cancel/terminate the process without assigning any reason thereof at any time prior to signing of the agreement and GSDM shall have no liability for above-mentioned actions. Further, GSDM reserves its right to revise or amend this document any time for any reason by issuance of addendum.
- GSDM may at its sole discretion and at any time during the evaluation of RFP, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- GSDM shall have all the rights to disqualify the application during the evaluation of RFP if:
 - a) RFP without processing fee
 - b) RFP without required documents
 - c) Use of modified formats for submission

6. List of Documents to be submitted

Sr. No.	Description	Supporting Document/s
1	Name of Industry	
2	Registration number	Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association
3	Date of registration	
4	Place of registration	
5	PAN CARD	Copy of the PAN Card
6	Registered address	Proof of address (For e.g. Electricity Bill)
7	Corporate head-office address	
8	Website	URL-
9	Name & contact details of the authorized signatory	Name:
		Designation:
		Mobile No.:
		Email ID:
10	Name & contact details of primary point of contact:	Name:
		Designation:
		Mobile No.:
		Email ID:
11	Average turnover of last three completed financial years	C.A. Certificate for Annual Turnover as per Annexure D along with annual audited reports
12	Do you have existing training centre(s) which you want to convert to PMKVY Centre?	(Yes/No) If yes, provide details in Annexure E along with centre's latest photographs
13	Details for new centres proposed to be established in PMKVY	Provide details in Annexure F
14	RFP document/ Addendum of this RFP	Should be signed and sealed by the authorised representative

Annexure A: Company Profile

Company overview

Company history

Name of Sector in which Company is operating

Operating Unit Locations

Annexure B: Forwarding Letter

{Strictly on applicant's letterhead}

Date:

To,
The Managing Director,
Gujarat Skill Development Mission
Block no. 1st& 2nd, Third Floor,
Dr. Jivraj Mehta Bhavan,
Gandhinagar - 382010

Dear Sir,

Sub: RFP published by GSDM for empanelment of industries operating in Gujarat as Training Provider under State Component of Pradhan Mantri Kaushal Vikas Yojna (PMKVY 2.0) in Gujarat

Please find enclosed proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component of Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Gujarat, in response to the Request for Proposal (RFP) Document issued by **Gujarat Skill Development Mission (GSDM)**.

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant) is in accordance with the conditions stipulated in the RFP.
2. We have examined the RFP in detail and have understood the terms and conditions stipulated in the document issued by GSDM and in any subsequent communication sent by GSDM. We agree and undertake to abide by all these terms and conditions. Our proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from GSDM.
3. The information submitted in our proposal is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our proposal. We acknowledge that GSDM will be relying on the information provided in the proposal and the documents accompanying such proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of GSDM to reject our proposal without assigning any reason there of or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the RFP.
7. This proposal is unconditional and we hereby undertake to abide by the terms and conditions of the RFP.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee in the form of demand draft as stipulated in RFP in separate cover. The details are as under.

Item	Amount in INR	Demand Draft No.	Date	Drawee Bank
Processing Charges	Rs. 10000/-			

In witness thereof, we submit our proposal for the RFP published by GSDM

For and on behalf of:

Signature:

Name:

Designation

(Company seal)

(Authorized signatory)

Annexure C: Power of Attorney

Date:

To,
The Managing Director,
Gujarat Skill Development Mission
Block no. 1, Third Floor,
Dr. Jivraj Mehta Bhavan,
Gandhinagar,382010

Dear Sir,

Sub: RFP published by GSDM for empanelment of Industries operating in Gujarat as training provider under state component of Pradhan Mantri Kaushal Vikas Yojna (PMKVY 2.0)

<Applicant's name> hereby authorizes **<Designated Representative's name>** to act as a representative of **<Applicant's name>** for the following activities vide its Board Resolution (and Power of Attorney if applicable)¹ attached herewith.

To attend all meetings conducted by GSDM (PIA) and shall discuss, negotiate, finalize and sign any Proposal or agreement and contract with GSDM related to RFP.

Yours faithfully,

<Signature and Name of appropriate authority of the Proposer >

<Signature and name of the Designated Representative of the Proposer for acceptance of this Power of Attorney>

For

<Name of Proposer >

Encl: Board resolution for Authorized signatory

¹In case the Signatory to the bid is not directly authorized through a Board/Partners Resolution of the firm, then the Power of Attorney vesting relevant powers to the Signatory should be attached. The purpose is to trace the authorization to a Board/Partner's Resolution.

Annexure D: Financial Turnover

The applicant should give declaration by charter accountant on C. A's letter head duly signed and sealed in following format.

To whomsoever it may concern

On the basis of audited financial statements, I/ we hereby certify that (Name of Industry) having registered office at (Office address) has an average annual turnover of Rupees _____ (Rs. In Crore) in the last three completed financial years. The details of annual turnover are mentioned below:

Sr. No.	Financial Year	Annual Turnover (INR)
1		
2		
3		

Note: Annual Audited Financial Reports for the last three completed financial years should be submitted by the Applicant.

(Chartered Accountant):

Signature

Name

Registration No.

Contact No.

Seal:

Date:

Place:

Annexure E: Details of existing training centres proposed to be converted to PMKVY Centres

Sr. No	Address/ Location of existing training centre proposed to be converted to PMKVY Centre	Name of Sector	Name of Job Role/ Course/ Trade	Number of candidates that can be trained per annum	Whether Centre is recommended by concerned Sector Skill Council (SSC) (If Yes, provide recommendation certificate/ letter of SSC)

Annexure F: Details of new centres proposed to be established in PMKVY

Sr. No	Address/ Location of proposed training centre	Name of Sector	Name of proposed Job Role/ Course/ Trade	Number of candidates that can be trained per annum	Whether space is already available with industry to start this Centre (Yes/ No)

Note: Selected job role must have model curriculum and content available as per details given at <https://www.nsdindia.org/nos>